

Tel: (952) 808-9900  
 Toll Free: (866) 574-5389  
 Fax: (952) 894-7153  
 Toll Free Fax: (866) 526-0482



151 East Cliff Road  
 Burnsville, MN 55337

www.innovativeos.com



**Cooperative Purchasing Connection**  
 2019 EASY-ORDER REQUISITION

*Please include this cover page with all orders.*  
 Page 1

**School District:** ISD 578 Pine City Schools **School Name:** Pine City High School

**Purchase Order#:** \_\_\_\_\_ **Address:** 1400 Main Street South

**Total Amount: \$**

**Budget Code:**  **City/State/Zip:** Pine City, MN 55063

**Authorized By:** \_\_\_\_\_ **Teacher/Department:**

**Next Day Delivery? Yes / No (circle one)** **Phone Number:** 320-629-4112  
*If no, see below for summer order options.*

**SUMMER ORDER SHIPMENTS**

If you would like your summer order held for the new school year, please choose one of the following

July 31st, 2019  August 15th, 2019  August 31st, 2019

Orders will ship as close as possible to the date that you selected. Please allow 3-5 business days for shipping.

**INDEX**

batteries.....	2	hole punches.....	4	post-it notes.....	3
binder clips.....	2	index cards.....	2	punches.....	4
binders.....	2	indexes.....	3	report covers.....	2
calculators.....	2	labels.....	3	ring binders.....	2
catalogs.....	2	laminating.....	3	rubber bands.....	4
chairs.....	4	markers.....	3	rulers.....	4
clipboards.....	2	mouse pads.....	3	scissors.....	4
construction paper.....	4	notepads.....	3	seating.....	4
correction supplies.....	2	pads.....	3	sharpeners.....	4
dry erase markers.....	3	paper - copy.....	4	sheet protectors.....	5
envelopes.....	2	paper clips.....	2	staplers & staples.....	5
file folders.....	2	pencils.....	4	tape & dispensers.....	5
glue & adhesives.....	2	pens.....	4	trash can liners.....	5
hanging folders.....	2	pushpins.....	3		
highlighters.....	2				

Date: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_



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Ord Qty	UM	Item Number	Description	Unit Price	Total Price	Ord Qty	UM	Item Number	Description	Unit Price	Total Price
<b>BATTERIES</b>						<b>CORRECTION</b>					
	BX	DURMN1500B24	BATTERY, AA, 24/BX	13.34			EA	BICWOC12WE	FLUID, CORRECTION, 20ML, WHITE	0.50	
	BX	DURMN2400B2400	BATTERY, AAA, 24/BX	16.18			PK	PAP5643115	FLUID, FAST DRY, WHITE, 3/PK	3.87	
	BX	DURPC1300	BATTERY, D, 12/BX	9.07			PK	PAP6137206	TAPE, DRYLINE, 2/PK	3.20	
<b>BINDERS</b>						<b>COVERS, REPORT</b>					
	EA	UNV20748	BINDER, VIEW, D-RNG, 3", WHITE	3.84			PK	UNV75610	TAPE, SIDEWIND, 6/PK	4.90	
	EA	UNV20952	BINDER, VIEW, 1/2", WHITE	1.63			BX	BICWOTAP10	TAPE, CORRECTION, 10/BX	18.48	
	EA	UNV20961	BINDER, VIEW, 1", BLACK	1.49			BX	UNV56601	PORTFOLIO, LETTER, 2 POCKET, LTBL	7.78	
	EA	UNV20962	BINDER, VIEW, 1", WHITE	1.50			BX	UNV56611	PORTFOLIO, LETTER, 2 POCKET, RED	7.78	
	EA	UNV20972	BINDER, VIEW, 1.5" WHITE	1.96			BX	UNV56613	PORTFOLIO, LETTER, 2 POCKET,ASTD	7.55	
	EA	UNV20982	BINDER, VIEW, 2", WHITE	2.70			BX	UNV56638	PORTFOLIO, LETTER, 2 POCKET, DKBL	7.09	
	EA	UNV20991	BINDER, VIEW, ROUND RNG, 3", BK	4.30			BX	OXF57509	PORTFOLIO, LETTER, 2 POCKET, YL	7.25	
	EA	UNV20992	BINDER, VIEW, 3", WHITE	3.61			EA	OFX51274	POCKET FLDRTWISTED CLR,ASST 10/P	5.09	
	EA	UNV20994	BINDER, VIEW, D-RING, 4", WHITE	7.42		<b>CRAYONS</b>					
	EA	UNV31401	BINDER, 1" BLACK	1.77			BX	CYO523008	CRAYON, CLASSIC COLOR, 8/ST	0.69	
<b>CALCULATORS</b>						<b>DISINFECTANT</b>					
	EA	SHREL501XBWH	CALCULATOR SCIENTIFIC	7.38			EA	CLO15949EA	CLOROX DISINFECT WIPES, FRESH	4.65	
	EA	VCT900	CALCULATOR, POCKET, 8 DIGIT	3.51		<b>ENVELOPES</b>					
	EA	TEXTI30XIIS	CALCULATOR, 10 DIGIT, 2 LINE	13.79			BX	UNV35210	ENVELOPE, #10, WHITE	10.56	
	EA	TEXTI84PLUS	CALCULATOR, GRAPHING, BLACK	112.50			BX	UNV36321	ENVELOPE, #10, WINDOW, WHITE	16.70	
<b>CALENDARS</b>							BX	UNV35260	ENVELOPE, CLASP, 6X9, 28#, BROWN	8.64	
	EA	REDCA181731	DESK PAD, MONTHLY, ACADEMIC	4.98			BX	UNV35264	ENVELOPE, CLASP,9X12, 28#, BROWN	7.41	
<b>CARDS, INDEX</b>							BX	UNV35267	ENVELOPE, CLASP,10X13,28#, BROWN	11.72	
	PK	UNV47200	CARD, INDEX, PLAIN, 3X5, WE, 100/PK	0.70		<b>FILING</b>					
	PK	UNV47205	CARD, INDEX, PLAIN, 3X5, WE, 500/PK	1.94			BX	UNV12113	FOLDER, MANILA, 1/3, 100/BX	6.84	
	PK	UNV47210	CARD, INDEX, RULED, 3X5, WE, 100/PK	0.70			BX	UNV16113	FOLDER, REINFORCED TAB, 1/3, 100	15.37	
	PK	UNV47230	CARD, INDEX, RULED, 4X6, WE, 100/PK	1.24			BX	UNV12115	FOLDER, MANILA, 1/5, 100/BX	8.20	
	PK	UNV47235	CARD, INDEX, RULED, 4X6, WE, 500/PK	4.01			BX	UNV14115	FOLDER, HANGING, 1/5, LTR, 100/BX	5.97	
	PK	UNV47250	CARD, INDEX, RULED, 5X8, WE, 100/PK	1.00		<b>FIRST AID</b>					
<b>CATALOGS</b>							EA	FAO21004	FIRST AID, COLD PACKS	1.91	
	EA	ASOIOSGENLIN	GENERAL LINE CATALOG	0.00		<b>FORMS</b>					
	EA	ASOIOSSCHOO	SCHOOL CATALOG	0.00			EA	REDS16444WCL	RECEIPT BOOK, 2 3/4 X 7	7.38	
<b>CLEANER</b>							EA	TOP4109	PETTY CASH FORM, 200	7.63	
	PK	PDC1060325	CANNED AIR DUSTER, 2 PACK	8.80		<b>GLUE</b>					
<b>CLIPBOARD</b>							EA	EPIE524	GLUE STICK, .77 OZ	0.97	
	EA	UNV40304	CLIPBOARD, LETTER	0.82			PK	EPIE542	GLUE STICK, .24OZ, CLEAR, 4/PK	2.12	
<b>CLIPS</b>							BX	EPIE556	GLUE STICK, .24OZ, CLEAR, 30/BX	11.33	
	PK	UNV10199VP	CLIP, BINDER, MINI, 144/PK	1.65			EA	EPIE904	RUBBER CEMENT, 4OZ	1.60	
	DZ	UNV10200	CLIP, BINDER, SMALL	0.24			EA	EPIE304	GLUE, WASHABLE, SCHOOL, 4OZ	0.58	
	PK	UNV10200VP	CLIP,BINDER, SMALL, 144/PK	2.28		<b>HIGHLIGHTERS</b>					
	DZ	UNV10210	CLIP, BINDER, MEDIUM	0.77			DZ	UNV08851	HIGHLIGHTER, POCKET, FL YELLOW	2.34	
	PK	UNV10210VP	CLIP, BINDER, MEDIUM, 36/PK	1.64			DZ	UNV08861	HIGHLIGHTER, DESK, FL YELLOW	3.38	
	DZ	UNV10220	CLIP, BINDER, LARGE	2.21			DZ	UNV08854	HIGHLIGHTER, POCKET, FL BLUE	2.34	
	PK	UNV72210	CLIP, #1 GEM, SMOOTH, 1,000/PK	1.30			DZ	UNV08855	HIGHLIGHTER, POCKET, FL PINK	2.34	
	BX	UNV72210BX	CLIP, #1 GEM, SMOOTH, 100/BX	0.13							
	PK	UNV72220	CLIP, JUMBO, SMOOTH, 1,000/PK	4.09							
	BX	UNV72220BX	CLIP, JUMBO, SMOOTH, 100/BX	0.42							
	PK	UNV72230	CLIP, #1 GEM, NON-SKID, 1,000/PK	1.54							
	PK	AVT01220	STIKKICLIPS 20/PK, WHITE	3.18							

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<b>INDEXES</b>						<b>MARKERS CONT</b>					
	PK	UNV21870	INDEX, ECO, 5 TAB, COLOR, 6/PK	1.18			ST	CYO587722	CRAYOLA, NON-WASH, BROAD, AST	2.67	
	PK	UNV21871	INDEX, ECO, 8 TAB, CLEAR, 6/PK	1.45			ST	CYO587808	CRAYOLA, WASH, BROAD, 8/ST	2.56	
	PK	UNV21872	INDEX, ECO, 8 TAB, COLOR, 6/PK	2.22			ST	CYO587708	CRAYOLA, NON-WASH, BULLET, AST	1.93	
	ST	AVE11109	INSERTABLE BIG TAB INDEX, 5 TAB	0.78			EA	SAN81505	ERASER, DRY ERASE	1.92	
	ST	AVE11111	INSERTABLE BIG TAB INDEX, 8 TAB	1.12			EA	SAN81803	WHITEBOARD CLEANER, 8 OZ	2.39	
	ST	WLJ54311	INDEX, 8 TAB, MULTICOLOR	1.06			DZ	PAP8410152	FLAIR TIP, .77MM, BLUE	12.70	
	ST	AVE11901	DIVIDER, INSERTABLE, 8 TAB, ASSTD	1.92			DZ	PAP8420152	FLAIR TIP, .77MM, RED	12.70	
<b>LABELS</b>							DZ	PAP8430152	FLAIR TIP, .77MM, BLACK	12.70	
	PK	AVE5278	BOOKLET SEAL, 1 1/2" ROUND, WHITE	4.62			DZ	PAP8440152	FLAIR TIP, .77MM, GREEN	12.70	
	BX	AVE5160	MAILING LABEL, 1 X 2 5/8, WH, 3000	24.01			DZ	PAP8450152	FLAIR TIP, .77MM, PURPLE	12.70	
	BX	UNV80102	MAILING LABEL, 1 X 2 5/8, WH, 3000	8.26		<b>MOUSE PAD</b>					
	BX	AVE5960	MAILING LABEL, 1 X 2, WH, 7500	63.56			EA	IVR52448	MOUSE PAD, RUBBER, BLACK	1.70	
	BX	AVE5395	ADHESIVE NAME BADGE, WHITE	42.66		<b>PADS</b>					
	PK	BRTTZE2312PK	LABEL, 1/2", BLACK/WHITE 2/PK	24.25			PK	UNV35662	STICKY NOTE, 1 1/2 X 2, YW, 12/PK	1.21	
<b>LAMINATING FILM</b>							PK	MMM6545PK	POST-IT, 3X3, NEON, 5/PK	5.74	
	EA	MMMDL951	HEAT FREE LAM CARTRIDGE, 100'	34.89			PK	MMM6549YW	HIGHLAND, 3X3, 12/PK, YW	4.25	
	CS	SCLRL18155001	LAM FILM, 18"X500', 1.5MIL	37.99			PK	UNV35669	STICKY NOTE, 3X3, 12/PK, ASST	3.11	
	CS	SCLRL25155001	LAM FILM, 25"X500', 1.5MIL	46.99			PK	MMM6559YW	HIGHLAND, 3X5, 12/PK, YW	5.84	
	CS	SCLRL27155001	LAM FILM, 27"X500', 1.5MIL	49.99			PK	UNV35672	STICKY NOTE, 3X5, YW, 12/PK	4.51	
	CS	SCLRL27032501	LAM FILM, 27"X250', 3MIL	53.99			DZ	UNV35668	STICKY NOTE, 3X3, YW, 12/PK	4.38	
	BX	GBC3000004	FILM ROLL, 25"X 500', 1.5MIL	101.88			PK	UNV35688	STICKY NOTE, 3X3, YW, 18/PK	3.69	
	BX	GBC3748203EZ	EZ LOAD, 25"X500', 1.7 MIL	146.19			DZ	UNV10630	LEGAL PAD, LETTER, CANARY	8.53	
	BX	GBC3748204EZ	EZ LOAD, 25"X250', 3 MIL	129.74			DZ	UNV20630	LEGAL PAD, LETTER, WHITE	8.53	
	EA	MMMDL1001	HEAT FREE REFILL ROLLS, 100'	75.68			DZ	UNV46300	JR. LEGAL PAD, 5X8, WHITE	6.50	
<b>MARKERS</b>							CT	MMM559VAD	EASEL PAD, 25X30, 30SH, 4/CT	86.23	
	DZ	AVE08883	MARKSALOT, LARGE, ORANGE	6.03			CT	MMM559VAD6PK	EASEL PAD, 25X30, 30SH, 6/CT	123.96	
	DZ	AVE08884	MARKSALOT, LARGE, PURPLE	6.03			CT	UNV35601	EASEL, RULED, 24X34, 2/CT	21.86	
	DZ	SAN16001	VIS-À-VIS, FINE, BLACK	11.00			EA	UNV66610	NOTEBOOK, 1 SUB, 8X10.5, BLK	1.16	
	DZ	UNV07051	MARKER, PERM, CHISEL, BLACK	2.76			EA	PAC74710	CHART TABLET, RULED, 24X32, 25/SHT	4.48	
	DZ	SAN30004	SHARPIE, FINE PT, GREEN	8.02							
	DZ	UNV07071	MARKER, PERM, FINE, BLACK	1.21							
	DZ	SAN30001	SHARPIE, FINE, BLACK	9.62							
	DZ	UNV07072	MARKER, PERM, FINE, RED	1.21							
	ST	UNV43650	MARKER, DRY ERASE, CHISEL, 4/ST	1.42							
	ST	SAN80078	MARKER, DRY ERASE, CHISEL, 8/ST	7.40							
	ST	SAN81045	EXPO 2 DRY ERASE, CHISEL, 16/ST	17.54							
	DZ	SAN80001	EXPO 2 DRY ERASE, BLACK	12.90							
	DZ	UNV43651	MARKER, DRY ERASE, CHISEL, BK	2.98							
	DZ	SAN80002	EXPO 2 DRY ERASE, RED	12.90							
	DZ	UNV43652	MARKER, DRY ERASE, CHISEL, RD	2.98							
	DZ	SAN80003	EXPO 2 DRY ERASE, BLUE	12.90							
	DZ	UNV43653	MARKER, DRY ERASE, CHISEL, BE	2.98							
	DZ	SAN80004	EXPO 2 DRY ERASE, GREEN	12.90							
	DZ	UNV43654	MARKER, DRY ERASE, CHISEL, GN	2.98							

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<b>PAPER/CONSTRUCTION</b>						<b>PAPER ROLLS</b>					
	PK	PAC6303	9X12, 58lb, BLACK	1.05			PK	UNV35715	ROLL, ADD/CALC, 2.25", 12/PK	6.64	
	PK	PAC6603	9X12, 58lb, ORANGE	1.06			RL	PAC63000	PAPER, 36X1000', LT DUO, WHITE	43.66	
	PK	PAC7307	9X12, 58lb, DARK BLUE	2.13			RL	PAC63300	PAPER, 36X1000', LT DUO, BLACK	46.85	
	PK	PAC8003	9X12, 58lb, HOLIDAY GREEN	1.06		<b>PENCILS</b>					
	PK	PAC8403	9X12, 58lb, YELLOW	1.09			DZ	UNV55400	PENCIL, #2, UNIVERSAL	0.65	
	PK	PAC8703	9X12, 58lb, BROWN	1.09			PK	UNV55144	PENCIL, #2, UNIVERSAL, 144/PK	7.49	
	PK	PAC9203	9X12, 58lb, WHITE	1.09			ST	CYO684024	CRAYOLA COLORED PENCIL, 24/ST	3.08	
	PK	PAC9903	9X12, 58lb, HOLIDAY RED	1.24			PK	PEN50HB	LEAD, .7MM, HB, 12/PK	0.48	
	PK	PAC103009	9X12, 76lb, VIOLET	1.89			PK	PENC505HB	LEAD, .5MM, HB, 12/PK	0.46	
	PK	PAC103589	9X12, 76lb, WHITE	1.39			BX	PAP73015	PENCIL CAP ERASER, RED	4.16	
	PK	PAC103592	9X12, 76lb, YELLOW	1.27			EA	TOPPENPAL	PENPAL PENCIL HOLDER	0.79	
	PK	PAC103594	9X12, 76lb, ORANGE	1.36			EA	BOSMPS1BLK	BOSTITCH MANUAL SHARPENER, BK	11.39	
	PK	PAC103596	9X12, 76lb, GREEN	1.36			EA	EPI1031LMR	SHARPENER, CHROME/BLACK	9.58	
	PK	PAC103600	9X12, 76lb, BLUE	1.24			EA	EPI1818LMR	SHARPENER, ELECTRIC, BK	17.81	
	PK	PAC103605	9X12, 76lb, BROWN	1.35			EA	EPI1670LMR	SHAEPENER, ELEC, PRO	40.65	
	PK	PAC103607	9X12, 76lb, BLACK	1.42		<b>PENS</b>					
	PK	PAC103026	9X12, 76lb, BROWN	2.06			BX	BICGSM609BE	PEN, ROUND STIC, 60/BX, BLUE	5.33	
	PK	PAC103051	12X18, 76lb, PURPLE	3.16			BX	BICGSM609BK	PEN, ROUND STIC, 60/BX, BLACK	5.33	
	PK	PAC103432	12X18, 76lb, FESTIVE RED	3.01			DZ	BICGSMG11BK	PEN, BALLPOINT, GRIP, MED, BLACK	1.74	
	PK	PAC103613	12X18, 76lb, WHITE	2.59			DZ	BICGSMG11BE	PEN, BALLPOINT, GRIP, MED, BLUE	1.74	
	PK	PAC103616	12X18, 76lb, YELLOW	2.47			DZ	BICGSMG11RD	PEN, BALLPOINT, GRIP, MED, RED	1.74	
	PK	PAC103624	12X18, 76lb, BLUE	2.47		<b>PUSHPINS</b>					
	PK	PAC103631	12X18, 76lb, BLACK	2.47			PK	UNV31306	PUSHPIN, PLASTIC, CLEAR, 400/PK	1.46	
	PK	PAC103058	12X18, 76lb, BROWN	3.52		<b>PUNCH</b>					
	PK	PAC103061	12X18, 76lb, BLACK	2.94			EA	UNV74321	1 HOLE PUNCH, RUBBER GRIP	1.39	
	PK	PAC6307	12X18, 58lb, BLACK	2.11		<b>RIBBON</b>					
	PK	PAC6607	12X18, 58lb, ORANGE	2.15			EA	DPSR3027	RIBBON, BLACK/RED	1.10	
	PK	PAC8007	12X18, 58lb, HOLIDAY GREEN	2.15		<b>RUBBER BANDS</b>					
	PK	PAC8407	12X18, 58lb, YELLOW	2.15			PK	UNV00454	RUBBER BANDS, ASSORTED, 1/4 LB	0.90	
	PK	PAC8707	12X18, 58lb, BROWN	2.15		<b>RULERS</b>					
	PK	PAC9207	12X18, 58lb, WHITE	1.87			EA	ACM10375	RULER, WOOD 12", METRIC/IN	0.56	
	PK	PAC9907	12X18, 58lb, HOLIDAY RED	2.15			EA	UNV59022	RULER, ACRYLIC, CLEAR, 12"	0.46	
<b>PAPER/COPY</b>						<b>SCISSORS</b>					
	CT	UNV21200	COPY PAPER, 20LB, 92 BRT, 8 1/2X11	34.70			EA	ACM40618	SCISSORS, STRAIGHT, 8", RED	2.24	
	CT	UNV91200	COPY PAPER, 20LB, 96 BRT, 8 1/2X11	40.80			EA	UNV92008	SCISSORS, ECON, 7" STRAIGHT, SS	1.11	
	RM	UNV24200	COPY PAPER, 20LB, 92 BRT, 8 1/2X14	70.29			EA	UNV92009	SCISSORS, ECON, 8" STRAIGHT, SS	1.00	
	RM	UNV11201	COPY PAPER, 20lb, CANARY	5.04			EA	UNV92010	SCISSORS, ECON, 8" BENT, SS	1.11	
	RM	UNV11202	COPY PAPER, 20lb, BLUE	5.04			EA	ACM13130	SCISSORS, 5" BLUNT, AST	1.21	
	RM	UNV11203	COPY PAPER, 20lb, GREEN	5.04							
	RM	UNV11204	COPY PAPER, 20lb, PINK	5.04							
	RM	CASMP2201SN	COPY PAPER, 20lb, SALMON	5.14							
	RM	CASMP2201GN	COPY PAPER, 20lb, GREEN	5.14							
	RM	CASMP2201CY	COPY PAPER, 20lb, CANADY	5.14							
	RM	CASMP2201BE	COPY PAPER, 20lb, BLUE	5.14							
	CT	CASOX9001	X-9 COPY PAPER, 92BRT, 8 1/2 X 11	47.70							
	CT	UNV95200	COPY PAPER, 98 BRT, LEGAL	47.16							
	PK	WAU40411	PAPER, LTR, 110#, WHITE, 250/PK	9.95							
	PK	WAU91904	PAPER, LASER, 65#, BRT WH, 250/PK	10.45							



Date: \_\_\_\_\_  
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