Pine City Junior Senior High School
Curriculum Change or Addition Form

Staff Member:_____ Date:_____

Course in which the material will be used:_____

Type of Curriculum Change

☐ Addition of new curriculum ☐ Change in existing curriculum
☐ Addition of supplemental materials ☐ Other:_____

Description of Curriculum Addition or Deletion

_____

_____

Student Learning Objectives that will be addressed:

1.

2.

3.

Attach or briefly outline the learning activities, assessment of student learning, and rationale for this change or addition:

☐ Attached ☐ Below is the summary

_____

_____

_____

_____

☐ This change/addition to the curriculum will be used on a one-time basis.

☐ This change/addition will be used each year during the listed unit of study.

*This form should be submitted to the Department Chairperson who will submit it to the Principal for final action.

Approved by:

Department Chair: _____ _____
Dept. Chair Date

Administration: _____ _____
Principal Date

*(Staff Handbook) Materials used in the classroom must be a part of the approved course outline or administrative approval is required to use them. All new materials and changes in course curriculum, including proposals for changes, must have the